

SPOT ADMISSIONS GUIDELINES FOR B.ARCHITECTURE – 2025

From
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TG Architecture Admissions - 2025,
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To
The Principals / Directors of all Private
Architecture Colleges / University Constituent
in Telangana.

LetterNo.TGArchitectureAdmissions-2025/Spot Admissions, dated: 30.08.2025.

Sir/Madam,

Sub: B.Architecture Admissions-2025-Communication of Guidelines to fill the vacant seats in the Institutional Spot Admissions – Reg.

The Principals / Directors of the Affiliated Colleges in the State are hereby informed that the Phase-II of B. Arch admissions including report of candidates at respective colleges **will be completed on 01.09.2025.**

The Principals and Directors are requested to fill-up vacancies, if any, along with not reported/cancellations done at the college, by conducting Spot Admissions. You are requested to strictly adhere to the following Guidelines.

Total vacancy position:

Total vacancies for Institutional spot admissions = Unfilled seats at the end of Phase – II + Number not reported from the list of allotted candidates + Number reported but cancelled after Phase -II.

- a) Principals/Directors are hereby informed to update the details of candidates admitted and the details of cancellations after Phase-II on **01.09.2025 by 05:00 P.M**
- b) Issue a Notification in a Daily News paper in the State indicating the Venue, Date and Time of Spot Admissions, to fill the above vacancies.
- c) Spot Admission Activity Schedule:

S.No.	Details	Schedule
1.	Dates for Spot admissions (Date & Time to be specified by each college in their notification)	Between 03.09.2025 & 09.09.2025
2.	Last Date for uploading spot admissions Candidate details through online.	15.09.2025 3:00 P.M
3.	Last Date for submission of hard copies of relevant certificates to Convener Office.	19.09.2025 2:30 P.M

d) Eligibility Criteria:

i. Candidates who have not taken admission (undertaking may be taken from the student) so far are only eligible. Principals shall ensure whether the candidate is on rolls of other college before granting spot admission. Candidates shall not be allowed for spot admission without original certificates.

ii. The vacant seats are to be filled with qualified candidates complying to the following eligibility criteria:

"The candidate should have passed 10+2 or equivalent examination with Physics and Mathematics as compulsory subjects along with either Chemistry or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Engineering Graphics or Business Studies with at least 45% marks in aggregate or passed 10+3 Diploma Examination with Mathematics as compulsory subject with at least 45% marks in aggregate.

Note: The candidates who has passed 10+3 Diploma examination but have failed in the subject Mathematics are not eligible for admission into B.Architecture.

iii. The Principals are requested to login into the Principal Account, type Registration id to verify the SAR and other details of the candidate. Candidates who have secured State Architecture Rank (SAR) should be considered first.

iv. If seats are still vacant, candidates without State Architecture Rank (SAR) and full filled the eligibility criteria as mentioned in Eligibility Criteria (d-ii) above shall be considered based on merit (50% of Intermediate or equivalent marks and 50% JEE Mains Paper – II/NATA best valid score).

Candidates who satisfy the definition of Local/Non-Local shall alone be granted admission.

- As per the instructions the admissions to 85% of the total available seats shall be reserved for the Local Candidates (**OSMANIA REGION – OU, TELANGANA**) and the remaining 15% of seats shall be un-reserved as per **G.O.Ms.No.15, dt: 27.02.2025 Higher Education (T.E) Department issued.**

- If **Non-Local candidates** are to be considered for unreserved seats, the following certificates are to be submitted.

i. **Residence Certificate:** Candidate who has resided in the State for a total Period of 10 years excluding periods of study outside the State; or either of whose parents have resided in the State for a total period of 10 years excluding periods of employment outside the State.

(OR)

ii. **Employer Certificate:**

a. Candidates who are children of parents who are in the employment of this State or Central Government, Public Sector Corporations, Local bodies, Universities and other similar Quasi Institutions within the State at the time of applying for NATA examination.

b. Candidates who are spouses of those in the employment of the State or Central Government Public Sector Corporations, Local Bodies

Universities and educational institutions recognized by the Government or a University or Other competent authority and similar other quasi-Government institutions within the State.

- v. **Candidates belonging to other State and completely studied there (other State) and whose parents belong to other State and residing in other State are not eligible for spot admission.**
- vi. Candidates possessing Diploma Certificates other than those issued by the State Board of Technical Education, Telangana shall be asked to get the equivalency certificate from SBTET, TG before granting admission.
- vii. Candidates possessing intermediate or equivalent certificates other than those issued by Board of Intermediate, Telangana should be asked to get equivalency certificate from Board of Intermediate Education, Telangana before granting admission.
- viii. **Original Certificates to be verified:**
 - SSC Marks Memo.
 - Marks Memorandum of Intermediate/Diploma/10+2 or equivalent.
 - Study Certificates.
 - Residence Certificate if required.
 - Valid NATA (2025) Score Card / JEE (Mains) Paper – II Score Card.
 - Caste Certificate.
 - Transfer Certificate.

The photo copies of all the above certificates should be submitted for Verification and for ratification of spot admissions made.

- e) **The Vacancies are to be filled as per the merit order and as per the concerned category, local area, Gender, and as per rules of conversion (as shown in ANNEXURE-I)**
- f) The List of Candidates admitted during the spot admissions along with a set of Xerox copies of all certificates mentioned above (**Item No. viii**) should be handed-over at Convener's Office, Mahaveer Marg, Hyderabad, on or before 19.09.2025.
- g) **Please Note that for the students admitted through the Institutional Spot Admissions (leftover seats of the Convener quota) are not eligible for Tuition Fee Reimbursement.**
- h) Further the candidates admitted during institutional spot admissions are to be informed that their spot admission is subject to ratification by the **Convener, Architecture admissions-2025 (TG). This is to be made clear to every candidate on the day of conducting the spot admission in the college.**
- i) Further, the Principal is requested to follow the above guidelines scrupulously and incase of any doubt they are requested to contact Convener on phone.
- j) The details of the Spot admissions made are to be neatly typed in the proforma (enclosed) and photo copies of the certificates mentioned in "**Item No. viii**" sent to the Convener shall be through special messenger on or before 19.09.2025 positively for ratification.

Processing Fee Details: Candidates have to pay a non-refundable processing fee of **Rs. 1,000/-for SC/ST candidates** and **Rs. 2,000/-for others** at the time of Spot Admissions through RTGS/NEFT, **in favor of the TGCHE TG B.Arch. Admissions**, into **A/C. No: 42734987851** with STATE BANK OF INDIA, SHANTINAGAR, Hyderabad (IFSC Code: SBIN0020070) and the college shall enclose original RTGS /NEFT pay-in-slip of the candidates along with all details of candidates for Certificate Verification and Ratification.

Note: The seats filled under "**Management Quota**" shall be communicated to Telangana Council of Higher Education (TGCHE) for necessary approval and ratification.

CONVENER
ARCHITECTUREADMISSIONS-2025(TG)

SPOT ADMISSIONS – B. ARCHITECTURE – 2025

NAME OF THE COLLEGE:

**TOTAL VACANCIES: VACANCIES IN
PHASE II (CATEGORYWISE)**

**+ NUMBER OF CANDIDATES
NOT REPORTED FROM
ALLOTTED LIST**

**+ NUMBER REPORTED
BUT CANCELLED AFTER
PHASE - II**

DETAILS OF NOT REPORTED/CANCELLATIONS DONE AT COLLEGE:

S.No.	SAR(RANK)	ARCH - ID	NAME	DETAILS OF VACANCY

PRINCIPAL NAME & SIGNATURE WITH STAMP

SPOT ADMISSIONS – ARCHITECTURE – 2025 (CONVENER SEATS)

NAME OF THE COLLEGE:

DETAILS OF FRESH ADMISSIONS MADE:

Sl.No.	NAME	ARCH - ID	NAT ASCO RE	STATE ARCHITECTUR E RANK(SAR) (IF APPLIC ABLE)	INTERMEDIAT E /DIPLOMA DETAILS	% OF MARKS	RESERVATION CATEGORY	DETAILS OF ALLOTMENT IN COLLEGE CODE-LOCALA REA – CATEGORY-SEX

DATE:

PRINCIPAL NAME & SIGNATURE WITH STAMP

ANNEXURE-I : RULES OF CONVERSION FOR ADMISSIONS

- 1) The Seats earmarked for women candidates in OC/BC/SC/ST categories are to be offered first to women candidates only. If women candidates are not available in that category, then the seats are to be offered to male candidates of same category. The women candidates are also eligible to opt for general seats in the combined rank order in any category (OC/BC/SC/ST) even after their own 1/3 quota of seats are filled.
- 2) If the candidates (male/female) are not available in one reservation category, the seats are to be offered to the next reservation category as mentioned below.

Example:1. BC-A(Girl) → BC-A(Boys) → BC-B(Girl) → BC-B(Boys)
BC-C(Girl) → BC-C(Boys) → BC-D(Girl) → BC-D(Boys)
BC-E(Girl) → BC-E(Boys) → BC-A(Girl) → BC-A(Boys)
OC (Girl) → OC (Boys)

In case, seats reserved for BC Category are unfilled even after exhausting all the candidates of BC-A, B,C,D and E (following rules of conversion), such seats may be offered to OC Candidates of that local area. If seats are still vacant, such seats may be treated as **(UNRESERVED) "OC"** Seats and filled in the combined merit order.

Example:2. SC-I(Girl) → SC-I(Boys) → SC-II(Girl) → SC-II (Boys)
SC-III(Girl) → SC-III(Boys) → SC-I(Girl) → SC-I (Boys)
ST (Girl) → ST(Boys) → OC (Girl) → OC (Boys)

If candidates are not available in the relevant local area, the "SC" category seats may be allotted to the "ST" candidates of the same local area as in combined rank order.

Example:3. ST(Girl) → ST(Boys)

If "ST" Candidates are not available in any local area, then the "ST" seats of each local area are to be allotted to "SC" candidates of the same local area in combined rank order.

If "ST" and "SC" candidates are not available in any local area then the seats are to be diverted to "OC" (Open competition) of the concerned Local area and filled.

In case of special (PH, NCC, CAP, Sports) reservation seats, first the seats are to be offered to the candidates (Male/Female) as per the category of seats earmarked. If candidates are not available in one particular "PH" category the seats are to be allotted to the other "PH" category in the following order.

In case of "UNR" Category Seats (OC/BC/SC/ST/NCC/PH/CAP/Sports) in all affiliated B.Architecture colleges of Telangana, seats may be offered to candidates of all Local/Non-local candidates in the combined merit order, treating them as Un-reserved OC seats.